

Board Briefs
Fort Worth Christian School
Board of Trustees Meeting
March 2016

Attendees: Stan Stephens, Rene Moses, Mike chase, Sue Baldwin, Greg Hackbarth, Chad Campbell, Chris Moore, David Wright, Todd Strever, Beth Riley and Don Hooper via telephone

Absent: Jay Goin, Len Wade

Guests: Jacqueline Rutledge and Marilyn Webb

I. Call to Order: The meeting was called to order by Chair, Julie Reed at 7:00 p.m.

II. Devotional: Sue Baldwin led the corporate prayer time.

III. Professional Development: Julie Reed-Requested each member of the board join ISM: Independent School Management. Mrs. Reed then discussed Policy and Processes from the book *Board Source*, and how they can create a better working relationship between the board and administration.

VI. Action Items:

- Minutes of the previous meeting: Stan Stephens motioned to approve, Mike Chase seconded the motion. Minutes were unanimously approved.
- Annual Fund proposals and update: Dr. Beth Riley presented the requests by campuses for use of their Annual Fund distribution. Mike Chase motioned to pass and David Wright seconded the motion. The proposals passed unanimously.
- Quality Control/Operating Parameters: Julie Reed presented the document. Changes were made. Updated policy is attached.
- Board Communication Protocol Policy: The board reviewed and discussed the document. Todd Strever motioned to approve. David Wright seconded the motion. The policy was unanimously approved.
- Financial Aid Policy: The policy was reviewed. Todd Strever motioned to approve. Mike Chase seconded the motion. The policy was unanimously passed.
- Budget for Financial Aid: The current budget was passed, and liberty was given to the finance committee to monitor and adjust

the budget based on enrollment. Stan Stephens motioned and Julie Reed seconded the motion. Todd Strever opposed.

V. Reports:

- **Admissions and Enrollment:** Status of current admissions were discussed, as well as optimal class sizes per building.
- **Budget:** Jacqueline Rutledge presented the current budget status to the board.
- **Middle School Plumbing:** Beth Riley reviewed the repairs needed at the middle school to alleviate the plumbing/foundation issues. The work will begin in June.

Meeting adjourned at 10:00 p.m. and went into closed session.